HONG KONG SOCIETY OF HERPETOLOGY FOUNDATION LIMITED
香港兩棲及爬行動物保育基金有限公司

REPORTS AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2019

堅信會計師事務所

KINSON CPA & CO.

Certified Public Accountants

(Practising) Hong Kong

www.kinsoncpa.com

HONG KONG SOCIETY OF HERPETOLOGY FOUNDATION LIMITED
香港兩棲及爬行動物保育基金有限公司
EXECUTIVE COMMITTEE'S REPORT
FOR THE YEAR ENDED 31 DECEMBER 2019

The executive committee members have pleasure in submitting the annual report together with the audited financial statements for the year ended 31 December 2019.

Principal activities

The association was incorporated in Hong Kong with limited liability by guarantee under the Hong Kong Companies Ordinance.

The principal activities of the association during the year ended 31 December 2019 were to the following:

i) To provide a meeting place for hobbyists, keepers, breeders and researchers to exchange the most up to date information on the proper husbandry and breeding techniques for reptiles and amphibians.

ii) To promote the conservation of local species of reptiles and amphibians and their natural habitats. Through studying their distribution and behaviour pattern in Hong Kong and nearby areas, the public can appreciate the ecological value of the local species.

iii) To promote public awareness of the crisis of endangered species. To promote lawful keeping and captive breeding of reptile and amphibians through better communication with Government Departments (ie. Agriculture, Fisheries and Conservation Department) and other International Organisations. To minimize unlawful possession / trading of wild-caught species through education.

Subsidiary organisation

The association has subsidiary organisation for its organisation as follows:

Hong Kong Society of Herpetology Foundation
香港兩棲及爬行動物保育基金
Hong Kong Society of Herpetology
香港兩棲及爬蟲協會
HKHERP

State of affairs

The deficit of the association for the year ended 31 December 2019 and the state of its affairs at that date are set out in the financial statements on pages 6 to 13.

Property, plant and equipment

Details of movements in property, plant and equipment during the year set out in note 6 to the financial statement.

Reserves

The executive committee members do not recommend the transfer of any amount to reserves for the year ended 31 December 2019.

HONG KONG SOCIETY OF HERPETOLOGY FOUNDATION LIMITED
香港兩棲及爬行動物保育基金有限公司
EXECUTIVE COMMITTEE'S REPORT
FOR THE YEAR ENDED 31 DECEMBER 2019

Executive Committee

The following members of executive committee held office during the year and up to the date of this report were:

Yeung, Ka Man	
Tuen, Kwok Leung Michael	
Yun, Yee Mei	(Appointed on 12 March 2019)
Lau, Yin Kun Anthony	(Appointed on 13 June 2019)
Sung, Yik Hei	(Appointed on 13 June 2019)

In accordance with article 39 of the association's Articles of Association, the office term of the members of executive committee shall be two years, but shall be eligible for re-election in accordance with Article 42 of these presents.

Permitted indemnity provision

In accordance with article 78 of the association's Articles of Association, every members of executive committee shall be entitled to be indemnified by the association against all liabilities incurred by him in the execution of his duty. The relevant article was in force during the reporting period and as at the date of this report.

Interests of members of executive committee in contracts

No contract of significance to which the association was a party and in which members of executive committee of the association had a material interest, whether directly or indirectly, subsisted at the end of the year or at any time during the year.

Management contracts

No contracts concerning the management and administration of the association were entered into and existed during the year.

Auditor

The financial statements have been audited by Kinson CPA & Co., Certified Public Accountants (Practising), who retire and, being eligible, offer themselves for re-appointment.

On behalf of the Executive Committee

Chairman

Hong Kong, 30 APR 2021

堅信會計師事務所
KINSON CPA & CO.
Certified Public Accountants (Practising)

INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF
HONG KONG SOCIETY OF HERPETOLOGY FOUNDATION LIMITED
香港兩棲及爬行動物保育基金有限公司
(Incorporated in Hong Kong with limited liability)

Opinion

We have audited the financial statements of Hong Kong Society of Herpetology Foundation Limited set out on pages 6 to 13, which comprise the statement of financial position as at 31 December 2019, and statement of the income and expenditure and other comprehensive income, and statement of cash flow for the year then ended, and a summary of significant accounting policies and other explanatory notes.

In our opinion, the financial statements give a true and fair view of the financial position of the association as at 31 December 2019, and of its financial performance and its cash flows for the year then ended in accordance with Hong Kong Financial Reporting Standard for Private Entities ("HKFRS for Private Entities") issued by the Hong Kong Institute of Certified Public Accountants ("HKICPA") and have been properly prepared in compliance with the Hong Kong Companies Ordinance.

Basis for Opinion

We conducted our audit in accordance with Hong Kong Standards on Auditing ("HKSAs") issued by the HKICPA. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Association in accordance with the HKICPA's Code of Ethics for Professional Accountants ("the Code"), and we have fulfilled our other ethical responsibilities in accordance with the Code. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Executive Committee Members and Those Charged with Governance for the Financial Statements

The Executive Committee Members are responsible for the preparation of the financial statements that give a true and fair view in accordance with HKFRS for Private Entities issued by the HKICPA and the Hong Kong Companies Ordinance, and for such internal control as the Executive Committee Members determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Executive Committee Members are responsible for assessing the Association's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Executive Committee Members either intends to liquidate the Association or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Association's financial reporting process.

INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF
HONG KONG SOCIETY OF HERPETOLOGY FOUNDATION LIMITED
香港兩棲及爬行動物保育基金有限公司
(Incorporated in Hong Kong with limited liability)

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with HKSAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with HKSAs, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Association's internal control.

- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Executive Committee Members.

- Conclude on the appropriateness of the Executive Committee Members' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Association's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Association to cease to continue as a going concern.

- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF
HONG KONG SOCIETY OF HERPETOLOGY FOUNDATION LIMITED
香港兩棲及爬行動物保育基金有限公司
(Incorporated in Hong Kong with limited liability)

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

The engagement partner responsible for the audit and issuance of audit report is CHOW, Chun Keung.

Kinson CPA & Co.
Certified Public Accountants (Practising)

Hong Kong, 30 APR 2021

HONG KONG SOCIETY OF HERPETOLOGY FOUNDATION LIMITED
香港兩棲及爬行動物保育基金有限公司

STATEMENT OF INCOME AND EXPENDITURE AND OTHER COMPREHENSIVE INCOME FOR THE YEAR ENDED 31 DECEMBER 2019

收益表及綜合全面收益表 截至 2019 年 12 月 31 日

		Note	2019 HK$	2018 HK$
Turnover	**收入**	2(a) & 3	161,976	82,865
Other revenues	其他收入	2(a) & 3	471,778	1,388,473
			633,754	1,471,338
Less: Operating expenses	減: 營運費用		(1,184,160)	(780,428)
(Deficit) / Surplus from operations	**營運(虧損)/盈餘**	4	(550,406)	690,910
Finance costs	財務費用		0	0
(Deficit) / Surplus for the year	**本年(虧損)/盈餘**		(550,406)	690,910
Retained surplus at start of year	**年初累計盈餘**		866,635	175,725
Retained surplus at end of year	**年末累計盈餘**		316,229	866,635

The annexed notes form an integral part of these financial statements.
財務報表附註組成本財務報表一部份。

HONG KONG SOCIETY OF HERPETOLOGY FOUNDATION LIMITED
香港兩棲及爬行動物保育基金有限公司
STATEMENT OF FINANCIAL POSITION **財務狀況表**
AS AT 31 DECEMBER 2019 **於 2019 年 12 月 31 日**

		Note	2019 HK$	2018 HK$
Non-current assets	**非流動資產**			
Property, plant and equipment	物業、廠房和設備	2(c) & 6	39,211	5,529
Current assets	**流動資產**			
Deposit	按金		42,000	40,400
Accounts receivable	應收帳	2(e)	85,547	6,100
Prepayment	預付費用		4,133	10,433
Cash and bank balances	現金及銀行結餘	2(b) & 7	192,741	875,304
			324,421	932,237
Current liabilities	**流動負債**			
Accruals	應付未付費用	2(f)	47,403	44,100
Other payable	其他應付款	2(f)	0	27,031
			47,403	71,131
Net current assets	**流動資產淨值**		277,018	861,106
Net assets	**資產淨值**		316,229	866,635
Represented by:	**呈報:**			
General fund	一般儲備		316,229	866,635

Approved by the Executive Committee.
經執行委員會批准

Chairman 主席

Executive Committee Member 執行委員會委員

The annexed notes form an integral part of these financial statements.
財務報表附註組成本財務報表一部份。

HONG KONG SOCIETY OF HERPETOLOGY FOUNDATION LIMITED
香港兩棲及爬行動物保育基金有限公司
STATEMENT OF CASH FLOW 現金流量表
FOR THE YEAR ENDED 31 DECEMBER 2019 截至 2019 年 12 月 31 日

		2019 HK$	2018 HK$
Operating activities	營運活動		
(Deficit) / Surplus for the year	本年期間(虧損)/盈餘	(550,406)	690,910
Adjustments for:	調整：		
Bank interest received	利息收入	(168)	(128)
Depreciation	折舊	14,351	6,960
Operating (deficit) / surplus before working capital charges	營運資金變動前的運作(虧損)/盈餘	(536,223)	697,742
(Increase) / Decrease in accounts receivable	應收帳(增加)/減少	(79,447)	40,077
Decrease / (Increase) in prepayment	預付費用減少/(增加)	6,300	(7,511)
Increase in deposit	按金增加	(1,600)	(17,200)
Increase in accruals	應付未付費用增加	3,303	32,129
Decrease in other payable	其他應付款減少	(27,031)	(89,433)
Net cash (used in) / generated from /operating activities	營運活動所(使用)/產生現金淨額	(634,698)	655,804
Investing activities	投資活動		
Interest received	利息收入	168	128
Purchase of furniture and equipment	購買傢俱及器材	(48,033)	(7,290)
Net cash used in investing activities	投資活動所使用現金淨額	(47,865)	(7,162)
Financing activities	融資活動	0	0
Net cash generated from financing activities	融資活動所產生現金淨額	0	0
(Decrease) / Increase in cash and cash equivalents	現金及現金等價物(減少)/增加淨值	(682,563)	648,642
Cash and cash equivalents at beginning of year	年初現金及現金等價物	875,304	226,662
Cash and cash equivalents at end of year	年終現金及現金等價物	192,741	875,304
Analysis of the balances of cash and cash equivalents	現金及現金等價物分析		
Cash and bank balances	現金及銀行結餘	192,741	875,304

The annexed notes form an integral part of these financial statements.
財務報表附註組成本財務報表一部份。

1. General information

Hong Kong Society of Herpetology Foundation Limited is an association incorporated in Hong Kong with limited liability by guarantee under the Hong Kong Companies Ordinance. The association's registered office is located at Flat 14D, King Win Factory Building, 65-67 King Yip Street, Kwun Tong, Kowloon, Hong Kong. The principal activities of the association during the year were to the following:

i) To provide a meeting place for hobbyists, keepers, breeders and researchers to exchange the most up to date information on the proper husbandry and breeding techniques for reptiles and amphibians.

ii) To promote the conservation of local species of reptiles and amphibians and their natural habitats. Through studying their distribution and behaviour pattern in Hong Kong and nearby areas, the public can appreciate the ecological value of the local species.

iii) To promote public awareness of the crisis of endangered species. To promote lawful keeping and captive breeding of reptile and amphibians through better communication with Government Departments (ie. Agriculture, Fisheries and Conservation Department) and other International Organisations. To minimize unlawful possession / trading of wild-caught species through education.

The association has subsidiary organisation for its organisation namely, Hong Kong Society of Herpetology Foundation, 香港兩棲及爬行動物保育基金, Hong Kong Society of Herpetology, 香港兩棲及爬蟲協會, HKHERP.

2. Basis of preparation and accounting policies

These financial statements have been prepared in accordance with the Hong Kong Financial Reporting Standard for Private Entities (HKFRS for Private Entities) issued by the Hong Kong Institute of Certified Public Accountants and the requirements of the Hong Kong Companies Ordinance. They have been prepared under the historical cost convention.

(a) Revenue recognition

It is probable that the economic benefits associated with the revenue transaction will flow to the association and the revenue and the costs, if any, in respect of the transaction can be measured reliably.

i) Membership fees is recognised on time proportion basis; and

ii) Donation income is recognized on a receipt basis; and

iii) Interest income is recognised on a time proportion basis taking into account the principal outstanding and the interest applicable.

(b) Cash and cash equivalents

Cash and cash equivalents include cash on hand, demand deposits and other short-term highly liquid investments with original maturities of three months or less. Bank overdraft is shown within borrowings in current liabilities on the statement of financial position.

2. Basis of preparation and accounting policies

(c) Property, plant and equipment and depreciation

Property, plant and equipment are stated at cost less accumulated depreciation and accumulated impairment losses.

The depreciable amount of an item of property, plant and equipment is allocated on a systematic basis over its estimated useful life using the straight-line method. The principal daily rates used for depreciation are as follows:

Furniture and fixtures	20%
Office equipment	30%
Computer equipment	30%
Field trip equipment	30%
Office leasehold improvement	30%

(d) Taxation

No Hong Kong Profits tax is provided as the association is qualified as an exempted charitable organisation under Section 88 of the Inland Revenue Ordinance.

(e) Trade and other receivables

Trade and other receivables are stated at estimated realisable value after each debt has been considered individually. Where the payment of a debt becomes doubtful a provision is made and charged to the income statement.

(f) Trade and other payables

Trade and other payables are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

3. Revenues

Revenues recognised during the year are as follows:

	2019 HK$	2018 HK$
General donation	151,076	59,050
Income of activities	0	240
Income of activities for seminar	10,000	14,109
Membership fee	900	9,466
	161,976	82,865
Other revenues:		
Bank interest received	168	128
Funding from ECF projects	147,665	524,158
Income from abandonment charge	0	5,200
Income from adoption fee	17,880	4,900
Income from commodity	726	931
Income from Flag day	139,580	814,190
Sundry income	165,759	38,966
	471,778	1,388,473
	633,754	1,471,338

4. (Deficit) / Surplus from operations

(Deficit) / Surplus for the year is arrived at after charging:

	2019 HK$	2018 HK$
Charging:		
Depreciation	14,351	6,960
MPF contributions	29,333	26,194
Operating lease – land and building	202,501	138,880
Salaries	586,660	262,698

5. Executive Committee Members' emoluments

No fee or other emoluments were paid or payable to executive committee members of the association during the year are as follows:

	2019 HK$	2018 HK$
Fees	0	0
Other emoluments	0	0
	0	0

6. Property, plant and equipment

	Furniture and fixtures HK$	Computer Equipment HK$	Office Equipment HK$	Field Trip Equipment HK$	Office Leasehold improvement HK$	Total HK$
At Cost:						
At 1 January 2019	135	33,089	8,720	4,409	36,851	83,204
Additions	0	10,003	6,820	4,300	26,910	48,033
At 31 December 2019	135	43,092	15,540	8,709	63,761	131,237
Accumulated depreciation and impairment loss:						
At 1 January 2019	135	33,089	7,132	4,409	32,910	77,675
Charges for the year	0	1,964	2,388	490	9,509	14,351
At 31 December 2019	135	35,053	9,520	4,899	42,419	92,026
Carrying amounts:						
At 31 December 2019	0	8,039	6,020	3,810	21,342	39,211
At 31 December 2018	0	0	1,588	0	3,941	5,529

7. Cash and cash equivalents

Cash and cash equivalents include the following for the purpose of the statement of cash flows:

	2019 HK$	2018 HK$
Cash and bank balances	192,741	875,304

8. Operating lease commitment

At 31 December 2019, the association had future aggregate minimum lease payments under non - cancellable operating leases in respect of land and building as follows:

	2019 HK$	2018 HK$
Not later than one year	168,000	194,400
Later than one year and not later than five years	163,032	161,084
	331,032	355,484

9. Limited by guarantee

Every member of the association undertakes to contribute to the assets of the association, in the event of the same being wound up while he is a member, or within one year after he ceases to be a member, for the payment of the debts and liabilities of the association contracted before he ceases to be a member, and of the costs, charges and expenses of winding up, and for the adjustment of the rights of the contributories among themselves such amount as may be required not exceeding HK$100 each.

10. Approval of financial statements

These financial statements were authorised for issue by the association's Executive Committee Members on 30 APR 2021 .

HONG KONG SOCIETY OF HERPETOLOGY FOUNDATION LIMITED
香港兩棲及爬行動物保育基金有限公司
DETAILED INCOME AND EXPENDITURE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2019
(For management purpose only)

		2019 HK$
Revenues	**收入**	
General donation	一般捐款	151,076
Income of activities for seminar	講座活動收入	10,000
Membership fee	會員費收入	900
		161,976
Other income	**其他收入**	
Bank interest received	利息收入	168
Funding from ECF projects	ECF 活動經費	147,665
Income from adoption fee	領養手續費	17,880
Income from commodity	商品收入	726
Income from Flag day	賣旗收入	139,580
Sundry income	雜項收入	165,759
		471,778
		633,754
Less: Operating expenses	**營運費用**	1,184,160
Deficit from operations for the year	**本年營運虧損**	(550,406)

HONG KONG SOCIETY OF HERPETOLOGY FOUNDATION LIMITED
香港兩棲及爬行動物保育基金有限公司
DETAILED INCOME AND EXPENDITURE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2019
(For management purpose only)

		2019 HK$
Operating expenses	**營運費用**	
Activities expenses	活動費用	63,142
Adopt centre expenses	領養中心費用	9,355
Advertising	廣告	4,085
Allowance	津貼	27,980
Animal food and bedding	爬蟲食物及底材	29,591
Animal miscellaneous materials	爬蟲用物品	2,578
Animal tank and plastic box	爬蟲缸及膠箱	1,820
Animal warming and lighting equipment	爬蟲保溫及照明用品	14,136
Audit fee	核數費	11,300
Bank charge	銀行費用	4,690
Cleaning	清潔費用	750
Commission	佣金	12,000
Depreciation	折舊	14,351
Electricity and water	水電費用	26,900
Flag day expenses	賣旗日支出	18,470
Insurance	保險費用	3,756
License fee	牌照費用	760
Medicine expenses	診金、醫藥費支出	21,909
Messing	食物及飲品	1,686
MPF contributions	強積金	29,333
Postage	郵費	1,219
Printing and stationery	列印及文具費用	5,888
Rent	租金	202,501
Repair & Maintenance	維修及保養	5,066
Reference books and magazine	參考書及雜誌	186
Salaries for ECF projects	ECF 活動薪金	586,660
Secretarial fee	祕書費用	8,940
Sundry expenses	雜項費用	16,463
Stamp duty	印花稅	2,228
Telecommunication	電訊費用	11,034
Traveling expenses	交通費用	23,822
Transportation	運輸費用	14,000
Water filter and aquarium materials	濾水器及水族用品	7,561
		1,184,160